

# TERMS AND CONDITIONS



## Registration and conclusion of contract

Documents for exhibitors of the organizer for the implementation of the fair are considered as an invitation to submit an offer. The registration of an exhibitor is binding. The contract is concluded with the written confirmation of the registration by the organizer. The registration can be rejected without justification. By registering, the exhibitor accepts these General Terms and Conditions and the other documents for exhibitors (registration form, information, stand construction, price lists, service and ancillary costs).

## The organizer's right to issue instructions

Exhibitors are obliged in particular to follow the instructions of the organizer at all times, to set up the stand within the stipulated period and to have it supervised by qualified personnel during the stipulated opening hours for the entire duration of the exhibition, and to dismantle it again within the stipulated period. In the event of violation of the right to issue instructions by exhibitors, the organizer is authorized to have suitable measures taken (e.g. by substitute performance) at the expense and risk of the exhibitor.

## Terms of payment

The first invoice on account (50%) will be invoiced at the beginning of June 2024 and must be paid within 30 days of the invoice date. The second invoice on account (50%) will be invoiced before the trade fair and must be paid within 30 days of invoicing. The final invoice with all ancillary and additional services is also payable within 30 days of invoicing.

## Music performances

Musical performances at exhibitors' stands must be agreed with the organizer. The arrangement of any kind of music, also for the purely private use of the sales personnel, is prohibited unless the exhibitor(s) have obtained legal permission in good time from Suisa, P.O. Box, 8038 Zurich, telephone +41 44 485 66 66.

## Advertising measures

Free raffles, competitions and advertising of any kind are only permitted with the written consent of the organizer.

## Stand allocation

Placement requests will be considered if possible, but not accepted as a condition. Placement will be made according to subject areas and individual needs. The overall picture of the trade fair is decisive. Objections to this must be made within 7 days of the plan being sent out, otherwise the placement will be deemed to have been accepted. The organizer is entitled, if necessary, also in deviation from a confirmation already made, to assign the exhibitor another place at a different location, to change the size and dimensions of his stand, to relocate or close entrances and exits of the halls or open spaces and to make other structural changes. The exhibitor will be charged for any areas that have been enlarged but not ordered, or for two to four open sides that have not been ordered. The organizer is not liable to the exhibitor for any consequences resulting from the location or surroundings of his/her stand.

## Insurance / Disclaimer

Fire, explosion and natural hazards insurance is mandatory. The organizer does not assume any duty of care for exhibition goods and stand equipment. Exhibitors shall bear all consequences that may arise from failure to take out the obligatory exhibition insurance. Exhibitors are also obliged to fit protective devices to their exhibited and operating machinery and equipment. Exhibitors are also liable for personal injury and property damage caused by the construction and dismantling of the stand or its exhibits.

## Special permits

Exhibitors must obtain the necessary permits for the exhibition from the organizer and comply with legally binding regulations. The organizer is not liable for any official prohibition of advertising or sales. Any taxes and duties (such as VAT) for permits will be charged additionally to the exhibitor. The attractions will be communicated to the visitor: in as far as possible in the exhibition magazine. This requires a timely notification to the organizer.

## Fire regulations

Binding information sheets will be sent to the exhibitors with the technical forms.

## Operating rules of Messe Basel

The Messe Basel operating regulations form an integral part of these regulations, with the exception of those matters that are regulated differently in these regulations for exhibitors. The operating regulations for the exhibition site are available on request. The Exhibition Management is entitled to issue instructions. Anyone who does not follow the instructions may be excluded from participation at any time. This does not entitle the person concerned or third parties to any repayment of stand rent, fees, damages or similar.

## Waiver of implementation

If unforeseen political or economic events or force majeure make it impossible or more difficult to hold the trade fair, the exhibitor shall not be entitled to any the exhibitor any claims for damages.

## Waiver by the exhibitor of participation in the trade fair

If the exhibitor decides not to take part in the trade fair, he/she must pay the following expense allowance:

If you withdraw by 31.05.2024:	10 % of rental cost
If you withdraw in the period from 01.06.2024 until 31.08.2024:	50 % of rental cost
If you withdraw in the period from 01.09.2024 until the start of the fair:	100 % of rental cost

Once the stand space has been allocated, the full stand space price is due. This also applies if the vacated stand space can be re-rented.

## If the fair is postponed due to a pandemic

If the exhibition is postponed as a result of the restrictions due to a pandemic, the following regulation applies. Cancellation of the registration (via online registration or written confirmation by email) remains without cost consequences for exhibitors regardless of any deadline. Costs incurred by the exhibitor as a result of orders placed in his/her own name with third parties (e.g. for stand construction) or in the form of other expenses (expenses, hotel accommodation, etc.) shall be borne by the exhibitor(s) themselves. The event-ex AG will not pay any compensation.

## If the fair is canceled due to a pandemic

If the trade fair is cancelled as a result of the restrictions due to a pandemic, the exhibitor will not incur any cancellation costs. Payments already made will be refunded. Costs incurred by the exhibitor as a result of orders placed with third parties in his/her own name (e.g. for stand construction) or in the form of other expenses (expenses, hotel accommodation, etc.) shall be borne by the exhibitor(s) themselves. event-ex AG will not pay any compensation.

## Contractual Partner / Transfer Contractual Relationship

The organizer of the TRAVEL BASEL is event-ex AG. Any costs for additional exhibitor passes, parking tickets or similar ordered by co-exhibitors will be invoiced to the main exhibitor, who is binding on the organizers. It is the responsibility of the main exhibitor to charge the costs to the co-exhibitor(s). The organizers are authorized to transfer the contractual relationship or individual claims or obligations arising therefrom to third parties domiciled in Switzerland (e.g. exhibition management) and may make related data available to these third parties to the extent necessary. The organizers shall inform the contractual partners in writing of any transfer of the contractual relationship.

## Place of jurisdiction / place of performance and enforcement

The exclusive place of jurisdiction for all proceedings and the place of performance and debt collection for exhibitors not domiciled or resident in Switzerland is Uster/ZH. However, the organizer may assert its rights before any other competent authority. Mandatory legal provisions of Swiss law remain reserved. Should the wording of the regulations translated into other languages give rise to differences of interpretation for exhibitors, the version in German shall prevail. All verbal agreements and special regulations must be confirmed in writing. The Regulations for Exhibitors are an integral part of the conclusion of a contract (subject to change). All subsequent circulars and written notifications shall be deemed to be an integral part of these Regulations.

Uster, October 2023

# SERVICE AND ADDITIONAL COSTS

All additional services must be ordered on an official trade fair form, which will be sent out with the hall plans approx. two months before the start of the trade fair. The additional services purchased will be charged with the final invoice.

## **Duties / VAT**

Any taxes (such as VAT) and duties will be charged to the exhibitor in addition.

## **Exhibitors' insurance**

Exhibitors who have their own external insurance must provide proof in writing. Insurance is mandatory.

## **Electricity / waste**

The electricity connection is charged separately. 1 power connection (up to 2kW) is included for each module stand. A flat-rate maintenance fee for waste disposal and electricity consumption (CHF 7.50 m<sup>2</sup>) will be charged.

## **General Services**

The rental prices include the following general services: technical stand-by service, information service, heating, daily cleaning of the general hall areas, general supervision service, advertising and PR for the exhibition.

## **Media flat rate / sublease**

The media flat rate for the main tenant and each subtenant is mandatory. The one-time contribution for the main tenant as well as the subtenant is CHF 250.

## **Rental furniture**

The list of available rental furniture is contained in the general order catalogue. Of course, you can also use your own furniture or rented furniture from another provider.

## **Stand construction**

Own stand constructions must be submitted to the organizer for approval.

## **Exhibitor tickets**

Exhibitors receive an exhibitor pass for every 4m<sup>2</sup> of stand space. It allows access to the exhibition halls already 2 hours before the opening hours. Additional exhibitor tickets will be charged.

## **order catalogue**

With the hall plan, exhibitors receive the technical documentation together with the order catalog for additional services.

Uster, October 2023